

### **Establishment Committee – Outstanding Actions**

| <b>Item</b> | <b>Date</b>               | <b>Action</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Officer responsible</b>     | <b>To be completed/ progressed to next stage</b> | <b>Progress Update</b> |
|-------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------------|------------------------|
| 1.          | 16 September 2016, Item 5 | <p><u>Accommodation and Ways of Working Programme</u></p> <p>The Committee requested that a report responding to the points raised at the September meeting regarding elements that should be in place for the programme to be delivered successfully, be submitted to the Committee prior to the implementation of the Scheme.</p> <p>A report was provided to the Committee in January 2017 which provided an overview of work carried out to date and addressed potential concerns. A further report on the Programme would be submitted to the Committee in the autumn.</p> | Comptroller and City Solicitor | November 2017                                    | On Agenda.             |